

**X-17011/172/2022-O/o D.E.O. / E- 104123**  
**NEW DELHI MUNICIPAL COUNCIL**  
**(EDUCATION DEPARTMENT)**  
**-X-X-X-X-**

**Tughlaq Crescent, New Delhi**  
**dt. 09/05/2023**

**CIRCULAR**

**Sub: Summer Camp for classes III to X, XII in all AAV & Navyug schools from 11<sup>th</sup> May 2023 to 03<sup>rd</sup> June 2023.**

The summer camp from classes III to VIII will be held to improve the Foundational Literacy and Numeracy (FLN) as per Mission Buniyaad. Classes for IX, X and XII will be held to enhance basic subject competencies as per the following guidelines:

**2. Guidelines for Summer Camp 2023:**

<b>Timings during Summer Camp 2023</b>	08:00 am to 12:30 pm	08:00-09:00 (1 <sup>st</sup> Period) 09:00-10:00 (2 <sup>nd</sup> Period) 10:00-10:30 (Break) 10:30-11:30 (3 <sup>rd</sup> Period) 11:30-12:30 (4 <sup>th</sup> Period)
<b>No. of Periods</b>	4 periods of 1 hour each	3 periods for subject teaching and 1 period for activities  Activities in games, sports, self-defense, yoga, painting, music, dance, eco-club, theater, etc. is to be organized in the last period
<b>Grouping of classes</b>	On the basis of Baseline assessment from classes III to V and VI to VIII.	The students of classes III to V will be grouped in 3 levels and  the students of classes VI to VIII will also be grouped in 3 levels.  The students of level 1 and level 2 may be shifted to level 2 and 3 as per their improvement in performance during summer camp.

<b>Subjects for Summer Camp</b>	<b>Classes III to VIII</b>	English, Hindi, Maths
	<b>Classes IX &amp; X</b>	English, Maths, Science
	<b>Class XII</b>	Any 3 main subjects
	For classes IX, X and XII, basic concept of the subject specific is to be strengthened with experiential learning and revision of the required concepts of the previous classes. The class syllabus is not to be taught. Individual attention/practice is to be provided as per achievement level of the students.	

### 3. Baseline Assessment for 2023-24

<b>Classes</b>	3 <sup>rd</sup> to 8 <sup>th</sup>		
<b>Subjects</b>	Hindi, English and Mathematics		
<b>Competency Level (Hindi &amp; English)</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>
	Find difficulty in reading	Reading with understanding without expression	Reading with understanding with expression
<b>Methodology (Hindi &amp; English)</b>	A simple age appropriate paragraph preferably from non-textbooks to be given and every student is to be asked to read in friendly atmosphere. Teacher is to record the observations for each student respectively.		
<b>Competency Level (Mathematics)</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>
	Still at the number level	Try to solve but find difficulty in getting correct answer within reasonable time	Able to solve without any difficulty in given time
<b>Methodology (Mathematics)</b>	Age appropriate questions of addition, subtraction, multiplication and division to be selected		
	<b>Class III</b>	2 digits addition and subtraction	
	<b>Class IV</b>	3 digits addition and subtraction with carry forward	
	<b>Class V</b>	Simple multiplication of 3 digits number with 1 digit	
	<b>Class VI &amp; VII</b>	3 or 4 digits number with 2 digits multiplier Simple division of 3 digits with divider of 1 or 2 digit/s	
<b>Class VIII</b>	4 digits Multiplication and division with 2 or 3 digits multiplier / divider		

<b>Timeline</b>	First baseline survey as on 10/05/2023 is to be submitted by respective HoS of all AAV/Navyug/NDMC-Aided school by 15 <sup>th</sup> May 2023 in prescribed format in excel to undersigned at NDMC Science and Humanities Center, Tughlaq Road, New Delhi.
<b>Improvement Strategy</b>	Divide the students according to achievement level and focus on enhancement of competencies in Hindi, English and mathematics.

**4.** Teaching and non-teaching staff (including contract, guest, consultant, etc) presently working in AAV/Navyug schools may also be called as per requirement of the school. Teaching and non-teaching staff (including contract, guest, consultant, etc) will be paid as per the existing norms and regular staff will be entitled for Earned Leave as per CCS (Leave) Rules, 1972 during the period of summer camp **i.e. 11<sup>th</sup> May 2023 to 03<sup>rd</sup> June 2023.**

**5.** Consultants (Academics) will continuously monitor the attendance of the students and progress in their performance during summer camp. They will motivate and guide the teachers as well as students. They will also analyse the achievement assessment as on 10.05.2023 and 03.06.2023 along with performance appraisal of the students of IX, X and XII.

**6. Guidelines for the Head of the Schools (HoS):**

- Attendance of students/ teachers shall be submitted by the concerned HoS on daily basis. HoS must personally monitor the attendance of students during Summer Camp and ensure maximum attendance.
- If any HOS is on leave during this period, then the deputy or any other Senior Most & responsible teacher should be deputed as In-Charge of the school after taking due permission from Director (Education).
- Consultants (Academics) and Dy.EOs will visit schools regularly to ensure smooth conduct of Summer Camp.
- HoS will ensure clean and safe drinking water and basic amenities for students during the Summer Camp including the safety and security of students. Sanitation/ Outsourced staff must be briefed in advance about this.
- Employees engaged in Summer Camp will not be allowed station leave without prior approval of the Director (Education).
- School Library will remain functional from 8:00 am to 12:30 pm and Librarian/Library In-charge will remain present for the entire duration of Summer Camp. Students should be given wide access to books, appropriate to their level and be encouraged to read.
- No Objection certificate (NOC) from the parents of all the participating students must be obtained by the concerned Heads of Schools for attending the camps.

- The school timings for Heads of Schools and for respective Ministerial Staff will be from 08:00 am to 02:00 pm during Summer Camp. (i.e. up to 03rd June)

This issues with prior approval of the Competent Authority, NDMC.



**(Dinesh Kumar Tanwar)**  
**Dy. Education Officer (Hum.)**

**To**

1. HoS of all AAV/Navyug Schools
2. Consultant (Academics)

**Copy for information to**

1. PA to the Director (Edn.)
2. JD/DD (Edn. Estt.)
3. All Dy. EOs
4. SO (CBS)
5. AEO (MMS)
6. SEO